

USAT&F MN Board Meeting  
Sunday, November 13, 2011

Present: Craig Yotter, Chris Kartschoke, Steve Gerber, Josh Gerber, Ed Whetham,  
Melissa Wiczorek, David Coyne, Rick Recker, Mark Krug, Chris Dallager, Megan Smith

1. Meeting called to order at 6:38 PM
2. Secretary's report: CD move, DC 2<sup>nd</sup> Approved
3. Treasurer's report: 1) received sponsorships in October but also paid out all Team Circuit prize money, resulting in \$6,000 loss for month. We are ahead year to date with \$17K profit ahead of projections. Current balance about \$75K 2) Looking at passive vehicles for parking some of the money to increase interest. Money Market account paying 0.65% vs. current 0.02%. Craig will look into moving \$25K into a Money Market account.
4. President's Report:
  - A. Charlie Mahler is being appointed as Athlete of the Month Chair and Sam Rush is the MUT Chair.
  - B. Move to more frequent meetings? Tried to do 4 plus Annual last year. Some Board members have expressed feeling that there were lapses in sharing of information and getting work done. Suggestion to do odd number months on the 2<sup>nd</sup> Sunday of the month at 6:30 at Courage Center. (May will be the 3<sup>rd</sup> Sunday due to Mother's Day)
  - C. Facebook link on the Website (thank you Craig). Will add "Flicker" link.
  - D. Completed certifying 80 for the year
  - E. Request from an athlete for lodging during the Convention. Rick offered his room.
  - F. Procedures for determining reimbursement for Convention was proposed: USATF will fund 75% of the travel, lodging, and registration of active Board members for the Annual Convention. 100% of the travel, lodging, and registration will be paid for President, Managing Director and Youth Chair. David proposed changes: USATF/MN will provide funding for members of USATF Minnesota, who attend the USATF Annual Convention as members of the USATF Minnesota delegation, as follows: Active USATF Minnesota Board members (defined on a case by case basis, but likely to include those who regularly attend Board meetings or otherwise make meaningful contributions to USATF Minnesota) and the Managing Director will receive full reimbursement of the early convention registration fee and 75% of reasonable travel and hotel costs. Meals and incidental expenses must be paid by the attendee. If the total amounts expended on convention expenses are less than the amounts budgeted in a given year, active Board members will receive an additional amount, up to their full registration, travel, and hotel costs as above, in a pro rata amount, not to exceed their actual expenses.

Other members of USATF Minnesota, and anyone not a member, will not receive reimbursement of any amount. Motion by EW, 2<sup>nd</sup> MK Approved.

5. Managing Director's report:
  - a. Membership Report: Membership for 2011 is 1,712. Total Membership for 2010 was 1,710.
  - b. Club total for 2011 is 48 (45 in 2010).
  - c. Processed 11 sanctions since the last meeting for a total of 132 sanctions year-to-date (comparable to last year).
  - d. Processed paper membership applications.
  - e. Set up, tore down, and volunteered at the USATF booth at the Medtronic Twin Cities Marathon. Added photos to the presentation Pete put together for the expo. Thanks to Dave Coyne, Chris Dallager, Kirt Goetzke, Chris Kartschoke, Mark Krug, Rick Recker, Sam Rush, and Willie Tibbetts for working the booth.
  - f. Will submit final report to National regarding 2011 Association Grant which allowed us to purchase the projector and screen.
  - g. Received notification that the 2012 Association Grant for a double sided "flip" digit timing clock, case, and tripod was approved for the maximum \$2,000. The total cost of the clock is \$2,674.25. Noted the cost of the clock exceeds grant; Motion by DC, 2<sup>nd</sup> by SG for approving the \$674.25 for the clock. Approved.
  - h. Met with a representative from Wings Financial regarding moving some of the funds of the organization to a money market account in order to generate passive

revenue.

- i. Volunteered at the Official's Clinic on October 15 to process memberships. Also attended the presentations.
- j. Volunteered at the USATF MN Highland Park Cross Country Challenge, set-up on-line entry, received and processed mail-in and race day registration, and timed the event.
- k. Volunteered at USATF MN Open and Masters Cross Country Champions, set-up on-line entry, received entries, processed pre and same day registration.
- l. Working with Pete Miller from Life Time Fitness regarding the 2012 relationship between USATF and Life Time. Life Time would like to become more involved with trail running. Also, possible sponsorship of "Ultimate Runner" a recognition of runner's accomplishments in various venues (indoor/outdoor track, Roads, Cross Country, Trails)
- m. Will meet on November 14, 2011 with Virginia Brophy Achman from Twin Cities in Motion to discuss 2012 relationship between USATF and Twin Cities in Motion.

#### 6. Committee Reports:

- a. Men's Track and Field:
- b. Track and Field Competition:
- c. Athlete of the Month: Women-Marie Hauger of Shakopee, AA MSHSL Girls Cross Country Champion, ran 14:04 for 4K; Men-Byron Schuldt of Nevis, A MSHSL Boys Cross Country Champion ran 15:56 5K. CD motion to accept, MK 2<sup>nd</sup>, approved
- d. MDRA: 1) The MDRA Polar Bear runs have started on Saturdays. They have created a Facebook group to communicate dates, times, and venues. The Facebook page should be checked weekly to verify site; 2) There are discussions regarding the establishment of having Thursdays as "Track and Trail Night" for doing speed work on a track or trail; 3) MDRA has opened a Twitter Account at @runmdra; 4) MDRA has a training class for Securian Winter Races, January 28 (Half, 10k and 5k)
- e. Officials:
- f. Women's Track and Field:
- g. Law & Legislation and Master's LDR:
- h. Social Media/Communication: links for clubs and revisions for the web site for ease of operation.
- i. Track and Field Records:
- j. Cross Country:
- k. Youth Athletics Chair:
- l. LDR:
- m. Women's LDR:
- n. Men's LDR:
- o. Communications:
- p. Master's Track and Field:
- q. LDR Records:

#### 7. Old Business: None

#### 8. New Business:

- a. Budget: 1) Chris thanked those that submitted committee budgets. Chris used the submitted budgets plus previous expenses and income to create new Association budget. Some difference this year is due to changes in LDR and adding an Individual competition. It was noted that this addition is resulting in a loss of \$7100 for LDR. There was a discussion of pros and cons on making this investment for the development of the sport; 2) Addition to the Youth budget proposed for purchasing software for data entering, additional sport equipment, and speaker system; 3) Additional cost for storage space rental; 4) Increase in Managing Director's salary by 10%. Chris will revise the budget given this new information and will bring forward a new budget in January. Budgets need to be submitted to Chris by December 15.
- b. Storage Unit: Discussion of need for storage unit for all the equipment owned by the Association. Motion to approve rental fee for storage unit. Motion CD, 2<sup>nd</sup> JG Approved
- c. By-Laws revisions: David presented the revised by-laws. He noted consolidation and simplification of several sections. Motion to approve revised by laws by MK, 2<sup>nd</sup> MS. Approved. By-law revisions will be effective January 1, 2012.
- d. Awards Dinner will be February 18, 2012 at Braemer Country Club.

Motion to Adjourn MK, 2<sup>nd</sup> CD Approved. Meeting adjourned at 9:07 PM

Respectfully submitted,  
Mark Krug

Next Meetings: January 8, 2012 Board Meeting  
February 18, 2012 Awards Dinner  
March 11, 2012 Board Meeting  
May 20, 2012 Board Meeting  
July 8, 2012 Board Meeting  
September 9, 2012 Annual and Board Meeting  
November, 11, 2012 Board Meeting